



Kendall Campus



Constitution Guidelines for Registered Student Organizations

ARTICLE I. NAME OF ORGANIZATION

Institute of Electrical Electronics Engineers (IEEE), Kendall Campus

ARTICLE II. PURPOSE OF ORGANIZATION

IEEE stands for the learning of engineering and team work, we strive for teaching members how to grow as engineers, students, and team members. We compete at a regional competition in an autonomous robotic competition, competing against other major universities across the nation; as well as, organize EECS related activities for students on campus.

ARTICLE III. MEMBERSHIP

Section A. Membership in [Institute of Electrical Electronics Engineers] is open to all enrolled students at Miami Dade College, (Kendall Campus). All members are free to leave and disassociate without fear of retribution, retaliation, or harassment.

Section B. [Institute of Electrical Electronics Engineers] shall be in full compliance with all Federal and State nondiscrimination and equal opportunity laws, orders and regulations. [Institute of Electrical Electronics Engineers] shall not discriminate against a Student Officer, member or prospective member on any basis identified in MDC Procedure 1665 (Discrimination and Harassment Grievance Process), except if specifically exempted by law. [Institute of Electrical Electronics Engineers] shall be open to all currently enrolled MDC Students, except if specifically exempted by law.

*All groups except those exempt by law must have opportunities for membership of all genders.

ARTICLE IV. COLLEGE REGULATIONS

Section A. [Institute of Electrical Electronics Engineers] will abide by all Federal, State and Local Laws and MDC Procedures and Policies, including but not limited to the MDC Student Code of Conduct Procedure 4025, Student Rights and Responsibilities, Academic Dishonesty Procedure 4035, Alcohol and Drug Policy, and all requirements as outlined in the Registered Student Organization Manual.

Section B. [Institute of Electrical Electronics Engineers] agrees to abide by the Florida AntiHazing Law in the Student Code of Conduct and Procedure 4028 (Hazing).

ARTICLE V. OFFICERS

Section A. The officers of this organization shall be President, Vice President, Public Relations and Logistics, Treasurer, Secretary, Hardware Team Captain, Software Team Captain

Part 1: The President (Nicolas Montoya) shall preside at all meetings of the organization and shall coordinate the work of the officers and committees.

Part 2: The Vice-President (Cristian Corrales Melo) will aid the President and led meetings and coordinate the work of the officers and committees shall the President be absent or preoccupied.

Part 3: Public Relations and Logistics (Cristian Corrales Melo) shall conduct regular checkups on various hardware and software teams to ensure productivity and development; as well as search for sponsorships opportunities for IEEE.

Part 4: The Treasurer and Secretary (Alicia Zayas Garcia) shall receive all monies of **Institute of Electrical Electronics Engineers**; shall keep an accurate record of receipts and expenditures; shall pay out local funds in accordance with the approved budget as authorized by the organization. The Treasurer shall present a financial statement at every meeting of Shark Lovers and at other times when requested by the President or Vice President.

Part 5: Hardware Team Captain (Tony Rodriguez) shall led a team of hardware oriented students to efficiently develop and troubleshoot hardware for IEEE SoutheastCon 2018 and activities.

Part 6: Software Team Captain (Laura Iniguez Gener) shall led a team of software and programming-oriented students to efficiently develop and troubleshoot software for IEEE SoutheastCon 2018 and activities.

Section B: Officers shall assume their official duties at the close of the last general meeting of the academic year and shall serve for a term of one academic year and/or until their successors are elected/appointed.

Section C: Any officer of Shark Lovers may be removed from office through the following process:

Part 1: A written request by at least three voting members of the organization shall be submitted to either the President, Vice President, or Treasurer. Written notification shall be sent to the officer in question asking that officer to be present at the next meeting and prepared to respond to the removal request.

Part 2: A two thirds majority vote of members present is necessary to remove the officer.

Part 3: In the event of the removal of an officer, a special provision may be granted to the remaining officers to appoint an interim replacement until an election may be held.

ARTICLE IX. DISSOLUTION/SUSPENSION OF ORGANIZATION

Per MDC Procedure 4073 (Suspension of Student Organization) a recognized organization may lose its official recognition and be suspended if, as a result of the actions of its officers or members, or as a result of an activity of the organization as a whole, the organization violates College policy and procedures or applicable laws.

Example: In the event this organization dissolves, all monies left in the treasury, after outstanding debts and claims have been paid, shall be donated to “ Engineers Without Borders USA.”

ARTICLE VII. STUDENT ORGANIZATION ADVISOR

Section A. All Registered Student Organizations must have least one advisor who is a full-time faculty or staff member at MDC.

Section B. The student organization advisor shall serve as a resource person and provide advisory support for the officers and members of the organization. The student organization advisor should attend executive and general meetings; however, the student organization advisor may not vote in any organization matters.

Section C. The student organization advisor may be nominated by the officers and confirmed by a majority vote of the members.

Section D. The student organization advisor will serve a term of one (1) academic year.

Section E. In the event that the student organization advisor is unable to continue in their position, officers may nominate a replacement at any time, to be confirmed by a majority vote of the members.

ARTICLE VIII. FINANCE OF ORGANIZATION

Per MDC Procedure 4073 (Suspension of Student Organization) a recognized organization may lose its official recognition and be suspended if, as a result of the actions of its officers or members, or as a result of an activity of the organization as a whole, the organization violates College policy and procedures or applicable laws.

ARTICLE VIII. FINANCE

There will be multiple fundraising activities provided by IEEE. IEEE will attempt to get funding from Miami Dade College and other private companies through sponsorships.

ARTICLE IX. AMENDMENTS TO CONSTITUTION

All amended constitutions must immediately be submitted directly to the office of Student Life for review and approval.

Amendments to this constitution may be made at any regular meeting of **Institute of Electrical Electronics Engineers** provided notice of the proposed amendment was given one week prior to a vote. Amendments require a two-thirds vote of the voting members in attendance at the meeting, and are subject to final approval by the office of Student Life.